



**PennState**

**Environmental Health and Safety**

**Academic Activities**  
**Emergency Evacuation Plan**  
**The Pennsylvania State University**

**Emergency Phone Numbers**

**EMERGENCY (Police-Fire-Ambulance) 911**

University Police 814-863-1111

University Health Services 814-865-6556

Environmental Health and Safety (814) 865-6391

Physical Plant Work Reception Center 814-865-4731

# The Pennsylvania State University Emergency Evacuation Plan

## Building and Personnel Information

Building Name: Academic Activities

Department Name(s): EMS Energy Institute, Theater Arts, Library Services

Position	Name	Area of Responsibility	Phone Office/Cell	Office Address
Building/Department Emergency Coordinator	Todd King	Building	865-7586	303 Academic Activities
Alternate Building/Department Emergency Coordinator	Dave Will	Building	863-5733	103 Borland Building
Unit Safety Officer	Ron Wasco	2 <sup>nd</sup> and 4 <sup>th</sup> floors	863-5384	218 Academic Projects
Unit Alternate Safety Officer	Brad Maben			
Safety Monitors	Brad Maben			
	Ron Wincek			

Designated Meeting Site(s) for Building are: Across Bigler Road on Sidewalk  
If weather is bad, move to lobby atrium in Academic Projects

Designated Assisted Evacuation Staging Areas: Top of stairwell outside of room 401,  
Bottom of stairwell outside of room 205

Copies of this Evacuation Plan are kept in the following locations - Shelves in 405  
Academic Activities

\_\_\_\_\_  
Signature of Plan Preparer

09/15/16  
Date Prepared

# Critical Operations Shut Down Procedures and Personnel Assigned These Responsibilities

**Provide the following information:**

- Critical Operation - Research Boiler
- Required Shutdown - Gas and/or other Research Boiler fuel sources
- Name - Brad Maben or Ron Wasco
- Job Title - Senior Research Technician
- Work Area - 201 Academic Activities.

## Work Unit Employee Lists

Building	Room #	Building	Last Name	First Name
AAB	406		Pisupati	
AAB	409		Maben	Brad
AAB	411		Karpyn	Zuleima
AAB	412		Scaroni	Alan
AAB	413		Halleck	Phillip
AAB	403		Stecko	Tim
AAB	414		Painter	Paul
AAB	401		Tchapda	Aime Hilaairi
AAB	404		Wincek	Ronald
AAB	407		Falcone Miller	Sharon
AAB	401		Krishnamoorthy	Vijay
AAB	401		Yang	Xiaojing
AAB	407		Miller	Sharon Falcone

**Provide the following information for each Safety Monitor:**

- Ron Wincek, 4<sup>th</sup> floor
- Brad Maben, 2<sup>nd</sup> floor

## Listing of Individuals Requiring Evacuation Assistance

**None**

**Provide the following information:**

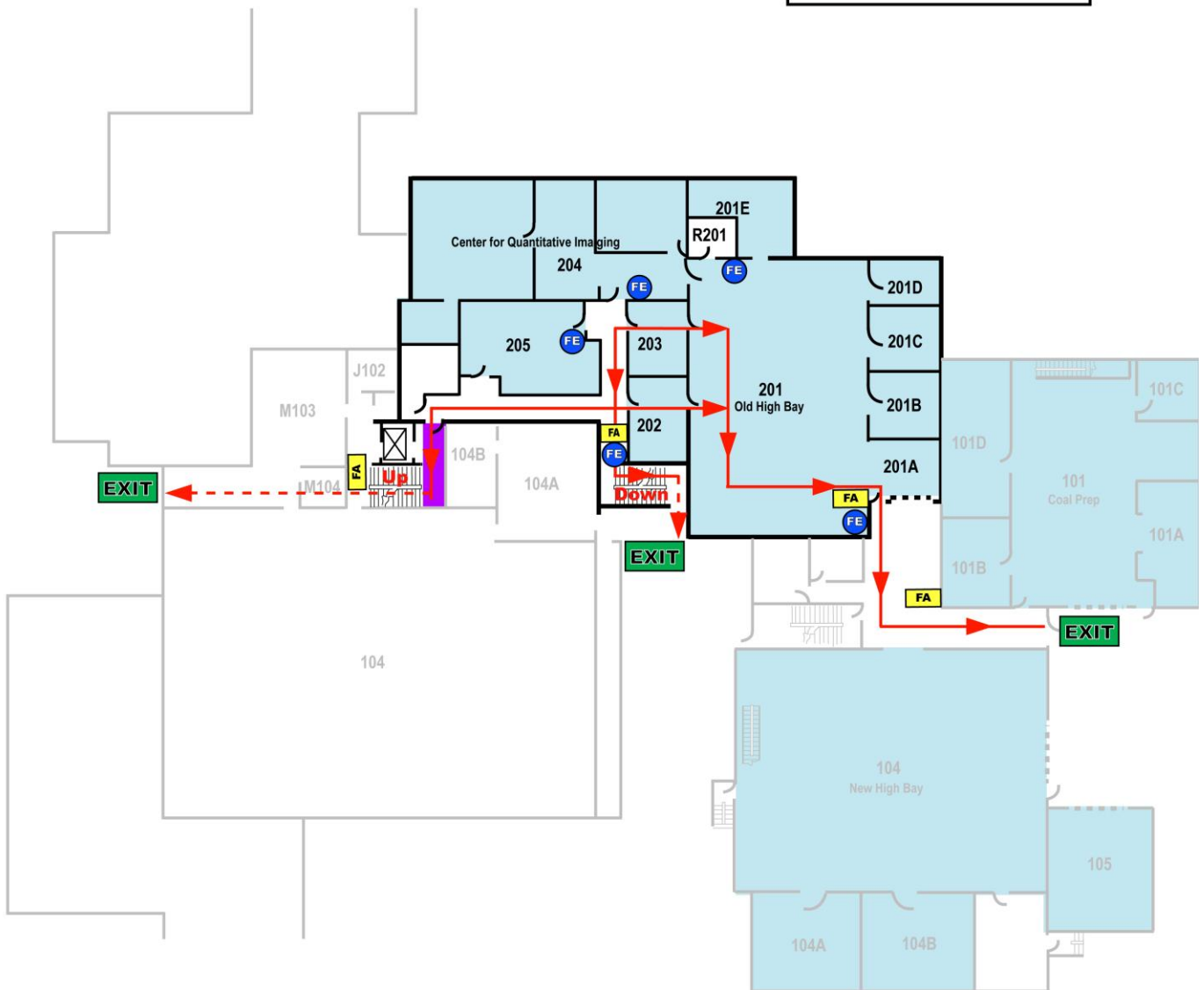
- Name
- Work Area
- Special Needs/Concerns

# Building Evacuation Floor Plan

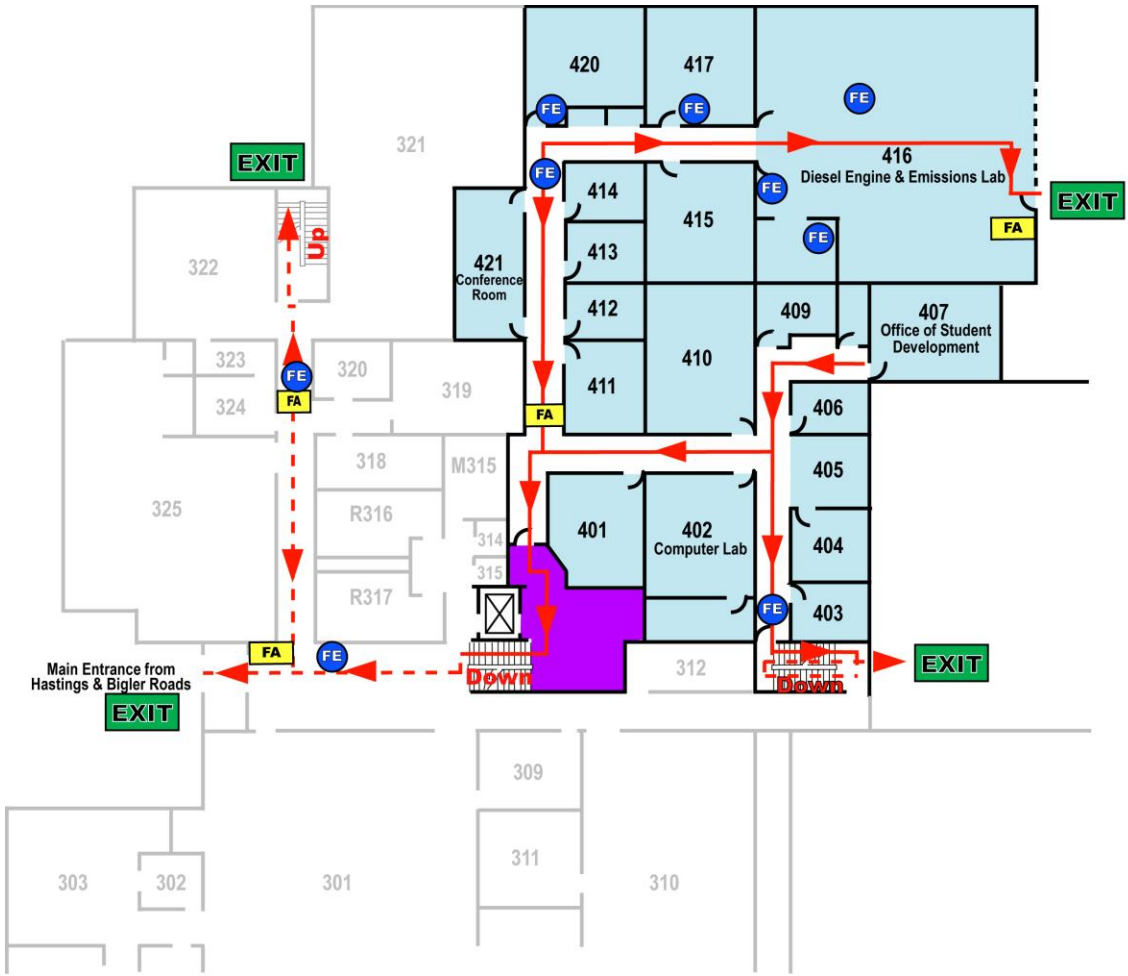
Academic Activities 2<sup>nd</sup> Floor

**DESIGNATED MEETING SITE**  
Academic Activities 3rd Floor Lobby

	<b>Exit Route</b>
	<b>Fire Alarm</b>
	<b>Fire Extinguisher</b>
	<b>Area of Refuge</b>



# Academic Activities 4<sup>th</sup> Floor



**DESIGNATED MEETING SITE**  
Academic Activities 3rd Floor Lobby

	<b>Exit Route</b>
	<b>Fire Alarm</b>
	<b>Fire Extinguisher</b>
	<b>Area of Refuge</b>

## Evacuation Quick Reference Card

### **Emergency Contacts:**

911 (Police- Fire –Ambulance)  
University Police: 863-1111  
Environmental Health and Safety: 865-6391  
OPP Work Reception Center: 865-4731

### **Evacuation Contacts:**

Bldg / Dept Emergency Coordinator: Todd King  
  
Safety Monitors: Brad Maben and Ron Wincek

### **Work Unit Name**

Evacuation Quick Reference  
- Quickly exit in a calm manner.  
- Close doors – **Do Not** lock  
- Assist visitors to evacuate  
- **Do Not** use elevators  
- Report to designated meeting site  
- **Do Not** reenter the building until advised by  
emergency personnel or safety monitor

**Building Name** designated meeting site: Across  
Bigler Road on sidewalk